

**THE MINUTES OF THE MEETING OF THE  
HUTTON HENRY PARISH COUNCIL  
HELD ON MONDAY 12 JULY 2021**

**Present:** Councillors, K Knight (Chair), Mrs N Wood (Vice-Chair), Mrs J Grieves, Mr K Lawson, Mr D Bannon, Mr J Lyons and Mr J Manchester.

**1. Apologies for absence**

Councillors M Lightowler, M Farry, F Drake and B Drake sent apologies.

**2. Declarations of interest**

There were no declarations of interest.

**3. Recording Policy**

**Resolved** that the clerk record the meeting, delete the recording once the minutes have been approved and update the recording policy.

**4. Public Participation**

Under the public participation policy, members of the public can only ask questions not make statements.

There were no questions from members of the public.

- 5. The Minutes of the Last Meeting** held on **21 June 2021**, a copy of which had been circulated to each member were approved and signed by the chair.

**Matters Arising**

DCC carried out an inspection of the footpaths at Newholme and felt they did not warrant further works at this time FS-Case-344526778. The resident had been informed of the outcome.

The IT department had responded regarding accessibility issues on the website, there are issues to fix. The Clerk has asked for help with this but as yet has had no response.

The objection to the planning permission for Station Town had been submitted to DCC and Cllr Crute had responded to say the S106 money would go back into Station Town.

The new carpet for the Parish Hall is getting fitted on Tuesday 13<sup>th</sup> July.

The Clerk has submitted enquiries to DCC regarding additional street lighting (FS-Case-347051030) and traffic calming measures (FS-Case-347059785).

**5. Correspondence**

Resident who was previously in touch regarding installing a curb stone in the cemetery would like to put some sort of border around it.

**Resolved** the Council declined this request.

The Clerk had spoken to the family members of FT whose seat had be removed from the cemetery. It was requested that the plaque be placed on a nearby tree.

**Resolved** the Council agreed to this request.

A resident had emailed regarding speeding cars through Hutton Henry. HHPC have reported this issue to DCC however residents with concerns should report incidents too via 101. The Council will also be requesting the mobile safety cameras be used in the village.

**Resolved** that the Clerk request the mobile safety cameras and post on Facebook to <sup>make</sup> residents aware to report the problem.

6. **Planning Proposals**

DM/21/02199/FPA erection of concrete three sided muck midden ( RELOCATION OF REFUSED APPLICATION DM/21/00262/FPA ) and new agricultural feed store in the form of a three sided concrete block bunker, and a new horse walker ancillary to equine activity at the site

**Resolved** that the Council make no objection.

7. **Cemetery Report**

The Clerk has spoken to Groundsperson regarding no longer burning rubbish in the cemetery however, the skip has now been removed and a new contract is required.

**Quotes**

**Skip**

Quote 1 - £210+ VAT (Skip)

Quote 2 - £264+ VAT (Skip)

Quote 3 - £12.95 per lift, £30 delivery & £75 year (Bin)

**Resolved** the council agreed to pay quote 3. The skips would need to be collected monthly; the previous skip was emptied approximately once every 3 months. Bins will also look smarter.

**Shot Blasting & Painting**

Quote 1 - £240

Quote 2 - £460

Quote 3 - £450

**Resolved** the council agreed to pay quote 3. The company will collect the gates, do the work, return and reinstall. The company are a member of the Guild of Master Craftsman. The furniture has been removed for the carpets. It was noted that the filing cabinet does not lock and if the Council plan to hire the hall in the future, this is a problem. It is also not fireproof.

**Resolved** that the clerk will look what fireproof furniture is available.

8. **Finance**

**- Invoices for Endorsement of Payment**

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
104189	CDALC	Training	£70.00
104190	L Hall	Expenses	£54.40
104191	L Hall	Petty Cash	£20.00
104192	RoSPA	Playground inspection	£283.20
104193	PHP Architects Ltd	Parish Hall Inspection	£420.00
104195	North East Carpets	Carpets Parish Hall	£985.31

**- Income**

<b>Description</b>	<b>Amount</b>
Scott Memorials	£230.00
L Hall overpayment re IT equipment	£20.00
J Collins overpayment re Pay	£101.55
Barclays compensation	£100
Cemetery Fees	£490

**- Bank Balances as of 5<sup>th</sup> July 2021**

Current Account: £161,540.16

Savings Account: £34,796.49

The Clerk had enquired DCC regarding the SLA agreement for salaries and is waiting a reply. The Clerk had also had a taster session with the Rialtas accountancy software and thought it would be very useful.

**Resolved** that Council agreed to the Rialtas software package and agreed that any cheques which need paying before the next meeting will be signed by the chair.

9. **Meet and Greet 24<sup>th</sup> July 2021**

The response from local councillors, MP's and public services has been incredibly positive. Other relevant parties have also been invited to the event.

Restrictions are due to be lifted on Monday 19<sup>th</sup> July however the Council want the event to be safe therefore the current Covid regulations will be followed - wearing face masks, QR code & track and trace, hand sanitizer on every table, tape on the floor for social distancing, keep event outdoors as much as possible, one way system.

Topics to discuss include – the pump track, beachdale park, name change.

**Resolved** – Clerk to request Marquee and display boards off the CA and enquire about gazebos, produce a poster and advertise the event on Facebook and produce a feedback form.

10. **Winter Planting**

It was proposed that winter pansies are planted until January when bulbs will be planted for spring. It was noted that the planters do not seem to be self-watering correctly and may need to be manually watered on occasion.

**Resolved** all councillors agreed.

11. **Protocol between Councillors and Council Employees – Councillor B Drake**

Item moved to the next meeting due to apologies from Cllr B Drake.

12. **Fete**

The Council have been approached with regards to supporting a Fete in partnership with Wingate PC with the hope of helping reduce ASB in the villages. It was too late to run the event this year but looking to get it off the ground for next year. The approximate cost is £12,000. SI is working with Wellfield school for sport projects aimed at reducing ASB.

**Resolved** all councillors agreed they would work with Wingate PC to get the event up and running next year.

13. **Clerks Hours**

The Clerk is employed 10 hours a week + 2 hours for training. The Council have been busy recently due to the various projects which has seen the Clerk working more than their contracted hours.

**Resolved** the Council agreed to pay overtime for any additional hours worked. These hours are to be agreed by chair/vice chair.

14. **Citizens award**

Residents have been volunteering in the villages and the Council would like to acknowledge these people with a Citizens Award. A little boy and girl litter picked in the park at Hutton Henry, a couple in Hutton Henry have cut a hedge back and cleared the rubbish away, they go litter picking, PD has been litter picking in Station Town etc. The Council decided that they would like to nominate people monthly for the award, presenting them with a token thank you.

**Resolved** the Council agreed to make monthly nominations and provide a certificate and gift voucher.

14. **Parish Issues**

It was noted that the land to the East of CC has limited access due to new fencing, the styles and footpath been rerouted, it is overgrown and there are various loose birds on the land which have been chasing people. It was agreed that this needs to be reported to DCC as the land is thought to be common land. The Council have been in contact with rights of way officer who is going to come out and have a look at the area.

**Resolved** contact DCC to ascertain if the land comes under section 45 of the land act.

15. **Any Additional Urgent Items of Business**