

# HUTTON HENRY PARISH COUNCIL

Mrs L Hall, Clerk to the Parish Council  
8 Jamieson Terrace, South Hetton, Co Durham DH6 2SR

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You are hereby summoned to attend the **ANNUAL MEETING** of the **HUTTON HENRY PARISH COUNCIL** to be held at the Parish Hall on **MONDAY 9 MAY 2022** immediately following the conclusion of the Annual Assembly of Electors which is scheduled to commence at 6.30pm

## AGENDA

1. **To elect Chair for ensuing year**
2. **To appoint Vice Chair for ensuing year**
3. **Apologies for absence**
4. **Declarations of interest**
5. **The Minutes of the Meeting held on 11<sup>th</sup> April 2022**
  - 5.1 To agree the minutes
  - 5.2 Update from the Clerk
6. **Public Participation**
7. **Correspondence**
8. **To appoint an Internal Auditor**
9. **Representatives on Outside Bodies**
10. **Parish Report**
  - 10.1 Parish Update
  - 10.2 Cemetery Report
  - 10.3 Allotments
11. **Police Report**
12. **Planning Proposals**
13. **Training**
  - 13.1 Feedback from training attended
  - 13.2 Future Training
14. **Citizens Award**

**15. Finance**

- 15.1 Expenditure 11/04/22 – 08/05/22
- 15.2 Income 11/04/22 – 08/05/22
- 15.3 Bank Balance and Reconciliation
- 15.4 To approve the continued use of direct debits & Electronic payments
- 14.5 Grant Information

**16. Queens Jubilee**

- 16.1 Update from Councillors & Clerk

**17. Meet and Greet**

- 17.1 Update from the Clerk

**18. Armed Forces Day/Funday**

- 18.1 Update from the Clerk

**19. Retired residents' event with Wingate PC**

- 19.1 Feedback from event
- 19.2 Plans moving forward

**20. Preservation of local historical documents**

- 20.1 To discuss proposal to restore and display a donated map of the area

**21. Speeding**

- 21.1 To discuss speeding concerns and possible solutions

**22. Litter Picking**

- 22.1 To discuss providing litter picking packs for residents

**23. Flower Planters**

- 23.1 To agree to plant red, white & blue flowers for the Queens Jubilee

**24. Community Allotment**

- 22.1 Progress Report & Feedback
- 22.2 To earmark reserves
- 22.3 To agree next steps

**25. Policies & Procedures**

- 18.1 To agree the following council policies and procedures
  - Co-option Policy
  - Standing Orders
  - Financial Regulations

*L Hall*

Clerk to the Council